

Olivet Community Schools

Invites you to attend...

Substitute Teacher Professional Development

October 29, 2009 is a half-day of school at Olivet Community Schools and we would like to offer you the opportunity to gain knowledge and training about our schools. We intend to include technology training (utilized in all classrooms across the district) including the use of classroom sound-field equipment and lecterns that utilize document cameras, overhead projectors, DVD players, etc. Sharon Palacios, the district sub-caller will be here to meet you and discuss any questions you may have.

Guest presenters will include David Campbell, Superintendent, building principals and our Student Services Coordinators.

Hope to see you there!

Participants will be compensated for this half-day session at the substitute teacher rate of \$45.00

Training Schedule

12:00 – 1:00	Introductions, Schedules & Expectations
1:00 – 2:30	School Culture & Refreshment Break
2:30 – 3:00	Technology Training & Q & A

Olivet Middle School

255 First Street

Olivet, MI 49076

Classroom # 13

(4th/5th Wing)

Substitute Teacher Professional Development

Please return bottom portion to Teresa Montague

Olivet Community Schools

255 First Street, Olivet, MI 49076

(Superintendent's Office @ 269-749-9129)

Name: _____

Contact #: _____

_____ Yes I plan to attend the Substitute Teacher Professional Development on October 29th.

_____ Yes I will need childcare on this day for _____ # of children, ages: _____