

OLIVET COMMUNITY SCHOOLS

255 First Street
Olivet, Michigan 49076
(269) 749-9129

Board Meeting Minutes

Minutes: Regular Meeting of the Olivet Board of Education – Board Retreat
Date: December 12, 2011
Time: 6:30 p.m. to 8:01 p.m.
Place: Olivet Middle School Library, Olivet, Michigan

This is a meeting of the Olivet Board of Education, notice of the meeting, time, date and subject matter has been properly posted in accordance with Michigan Statute 15.263. Michigan Statute 15.268 provides for closed session meetings of the Board of Education.

Members Present:

Beth Page, President
Irene Perry, Vice-President
Patricia Sheets, Secretary
David Judd, Treasurer
Ron Wilson, Trustee
Rick Platzer, Trustee
Kevin Sharp, Trustee

Administrators Present:

Randal VanDyke, Interim Superintendent/OHS Principal
Brooke Judd, Interim Assistant Superintendent
Gail Williams, Director of Business
Brock Peters, FPE Principal
Michael (and Marj) Flood, OMS Interim Principal

Staff and Others Present

Teresa Montague, Adm. Assistant to Superintendent
Katie Hydon
Elisabeth Spinner (and spouse)
Kristina Priesman

A. Call to Order

President Page called the meeting to order at 6:30 p.m.

B. Adoption of Agenda

It was moved by Irene Perry, seconded by Rick Platzer to amend the agenda as follows: Delete pages 20 and 21, they are duplicated pages of 18 and 19, J. Interim Superintendent and Interim Assistant Superintendent Report #4 should read Student Information Program, rather than Student Services Program. Motion carried 7-0-0.

C. Routine Matters

1. Approval of Minutes: November 28, 2011 Regular Meeting

It was moved by Irene Perry, seconded by Pat Sheets to approve the minutes of the regular board meeting held on November 28, 2011 as presented. Motion carried 7-0-0.

2. Approval of Minutes: November 28, 2011 Closed Session

It was moved by Irene Perry, seconded by David Judd to approve the minutes of the Closed Session board meeting held on November 28, 2011 as presented. Motion carried 7-0-0.

3. Payment of Bills

It was moved by David Judd, seconded by Ron Wilson to approve the payment of bills presented which includes disbursements totaling \$127,455.74, including \$40,039.54 for prepaid checks, \$15,133.16 in Capital Projects checks for the month of November and \$72,283.04 in current operating checks. Motion carried 7-0-0.

4. Treasurer's Report

It was moved by David Judd, seconded by Ron Wilson to approve the Treasurer's Report as presented. Motion carried 7-0-0.

5. Correspondence

A thank you note was received from Kathy Campbell for the flowers sent in memory of her father.

D. Public Input

None.

E. Board Professional Development

Olivet Middle School teacher Michael Flood has agreed to fulfill the role as Interim Principal for the remainder of the school year due to the resignation of Mary Galsterer. Michael prepared a statement that he read and thanked his wife Marj, the Board of Education and others for their support of this opportunity. President Page thanked and welcomed Michael Flood into this new role.

F. Staff Reports

Written reports were shared by Randal VanDyke and Michael Flood. Brock Peters was in attendance to give an oral report of the happenings at Fern Persons Elementary.

G. Action Items

Personnel

1. Approval to Hire Michael Flood, Interim OMS Principal

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire and offer of contract as presented to Michael Flood to fulfill the role as OMS Interim Principal for the remainder of the 2011-2012 school year. Discussion: Randy VanDyke shared his excitement about the transition of Michael Flood moving into the ranks as an administrator, commented that he too was a veteran, and was pleased that Michael had accepted this challenge and position. Michael then introduced Katie Hydon, the substitute teacher who will take over his classroom for the remainder of the school year while he is fulfilling this role. Roll call vote: Ayes: Page, Sheets, Wilson, Sharp, Platzer, Perry, Judd. Motion carried 7-0-0.

2. Approval to hire Elizabeth Spinner, OMS SS/ELA Teacher

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire of Elisabeth Spinner as a probationary teacher effective January 4, 2012 (to replace Steve Bentley) and that she be placed at the BA, Step 1 of the OEA Agreement pending successful criminal background and unprofessional conduct checks. Discussion: Michael Flood introduced Beth and her spouse, stated that she would be teaching 7th grade social studies and 7th/8th ELA for which he provided her the curriculum binders to prepare over Christmas break. Randy VanDyke stated that Elisabeth was currently living in Howell and teaching at Chesaning Schools and was glad to report that she would be moving to Charlotte over the holiday break.. Elisabeth stated that she was very excited to be joining the staff and thanked the Board. Roll call vote: Ayes: Sheets, Wilson, Sharp, Platzer, Perry, Judd, Page. Motion carried 7-0-0.

3. Approval to hire Schedule B Positions

It was moved by Pat Sheets, seconded by Irene Perry to approve the hire and approval of the following individuals who have both assisted in these same capacities in the past and have met all hiring requirements as needed:

1. Brandon Peters OMS Wrestling Coach
2. Anna O'Dell Volunteer for Boys Varsity Basketball

Roll call vote: Ayes: Wilson, Sharp, Platzer, Perry, Judd, Page, Sheets. Motion carried 7-0-0.

President Page declared a recess at 7:00 p.m. to share refreshments and desserts and to meet the newly hired staff. The meeting reconvened at 7:16 p.m.

H. Informational Items

None.

I. Public Input

None.

J. Interim Superintendent & Interim Assistant Superintendent Input

Randy VanDyke and Brooke Judd reported on the following items: A Letter of Agreement with Michael Flood (Randy passed out a copy), discussed the unintentioned savings of the current structure and staffing changes; 911 telephone update, Student Informational Program Zangle and the future change to Skyward; the homeless situations with currently enrollment students and the other families in need; shared that Amanda Birch was in the process of providing CPS training to staff; discussed the various student teachers for next semester; the plan to hold custodial interviews on December 19 & 20th, OSACA is working on a "Hall of Fame" that will be located next to the "Wall of Honor" in the complex middle hallway; Gail Williams provided a handout and discussed the Annual Disclosure Statement and shared that the district has changed the insurance open enrollment from August to December, and shared a copy of the "Employee News" recently sent to all staff from the Superintendent's Office.

K. Board Input

1. Superintendent Search

Board members commented on the changes in the superintendent search "timeline" presented at the last meeting by Dick Dunham. These changes will be forward to MASB with hopes to include the Chamber and Lion's Club input on another date. Also changed was the meeting with the Olivet College's President and Mayor.

L. Commendations/Thank You's

It was moved by Beth Page, seconded by Ron Wilson to approve commendations and thank you's be sent to: Paula Eldridge and Emily Georgoff for providing transportation for homeless students now living in Charlotte; to Wanda Kleinfelt for executing such a wonderful FPE Bookfair and David and Lynne Funk and the Band Boosters for presenting such a wonderful holiday band concert. Motion carried 7-0-0.

M. Future Meetings

Next regular Board meeting: January 9, 2012@ 6:30 p.m.

Upcoming Events

Thursday, December 15, 2011	FPE – Library	Employee Christmas Lunch
Friday, December 16, 2011	Complex	Employee Christmas Lunch
Friday, January 6, 2012	OHS Gym	Championship Celebration

N. Adjournment

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Olivet Board of Education

T. Montague